

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

February 17, 2021

The February 17, 2021 Board of Fire Commissioners meeting was conducted “virtually” due to the restrictions put on public meetings by Governor Inslee. The restrictions were put in place due to the ongoing health concerns presented by the COVID-19 pandemic. Commissioners participated in the meeting remotely and the public was provided the opportunity to listen to the proceedings.

Chair Scott Isenman called the meeting to order at 6:30 PM. Present (remotely) were Commissioners Tim Carey, YongSuk Cho, Jack Metz and Fritz von Ibsch; Fire Chief Hank Teran; Volunteer Program Coordinator Jay Rosenberg; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None.

FIRE CHIEF'S REPORT

- COVID-19 vaccination update: Chief Teran briefed the Board on recent COVID-19 developments including: two BIFD staff are being trained as testing site managers, CRRC Courtemanche and FF/Inspector James Lee; FF/PM Chris Lusk is training as a vaccination branch manager; and, 55% of Island residents over the age of 65 have received at least the first dose of vaccination.
- Fire Code update: Staff attended the February 9, COBI City Council meeting to discuss the new fire code. The fire code was accepted and will be included in the consent agenda at the February 23 Council meeting for final approval. This completes this item on the 2021 Work Plan.
- Megacode drill update: Due to inclement weather, the Megacode drill was postponed until February 27.
- “Handle With Care” MOU: Chief Teran presented the “Handle With Care” MOU between BIFD, BIPD and the school district. The MOU presents guidelines for notification of the various agencies when a school age child has experienced a traumatic event. The Board had no objections to the Chief entering into this MOU.
- COBI services contract: Chief Teran noted that the current Interlocal Agreement for Fire Safety Services with COBI expires at the end of 2021. He has reached out to the interim City Manager to begin the renewal process and expects the renewal to be complete by the end of the year.

Emerging Issues:

- PSE update: Chief Teran noted that he will attend a meeting with PSE in two weeks to discuss the electrical wires and poles that are in the Station 21 vicinity.
- SKF&R grant application: SKF&R has submitted a grant application for a county-wide mobile command unit. All six county fire districts are being asked to share in the 10% grant match since this will be a county-wide piece of equipment. If the

grant is approved, staff will bring the match amount back to the Board for final approval.

- Kitsap 911 radio system: Chief Teran noted that the concept of non-voted bonds for system upgrades at Kitsap 911 has been withdrawn.

PUBLIC COMMENT

None

GOOD OF THE ORDER

Commissioner von Ibsch has met with Commissioners Dusty Wiley and Dave Ellingson regarding his participation with Kitsap 911 as noted above. Von Ibsch has agreed to serve as a subject matter expert for the County Fire Commissioners when discussions with Kitsap 911 for equipment upgrades or changes to service are held.

Commissioner Isenman noted a recent BIFD response at a local doctor's office where staff presented itself very professionally.

CONSENT AGENDA

(Vouchers totaling \$21,772.50, Meeting Minutes 2/3/2021) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed.

BUSINESS AGENDA

1. Commissioner Discussion

Commissioner Isenman led a discussion of the topics raised by Commissioner Cho at the February 3 meeting. The topics included the current hiring practices of the Department, how Commissioners receive informational briefings from staff and how information is relayed to the public during open public meetings.

At 7:42, Commissioner Isenman called for a brief recess. The open public meeting resumed at 7:50. The Board decided to call for a special meeting in the next week to discuss Commissioner Cho's concerns with legal counsel. Commissioner Isenman instructed staff to schedule the special meeting.

ADJOURNMENT

The meeting was adjourned at 8:20 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

March 3, 2021